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Company Registration Number: 10745840 (England and Wales)

Evolve Academy

# Special Educational Needs & Disability Policy

September 2023



Nurturing inclusive learning communities



<b>1</b>	<b>Summary</b>	Special Educational Needs & Disability Policy			
<b>2</b>	<b>Responsible person</b>	SENDCO's, CEO			
<b>3</b>	<b>Accountable ELT member</b>	CEO			
<b>4</b>	<b>Applies to</b>	<input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Support Staff <input type="checkbox"/> Teaching Staff			
<b>5</b>	<b>Trustees and/or individuals who have overseen development of this policy</b>	SENDCO's across EAT			
<b>6</b>	<b>Headteachers/Service Heads who were consulted and have given approval (if applicable)</b>	n/a			
<b>8</b>	<b>Ratifying committee(s) and date of final approval</b>	Learning and Achievement Committee			
<b>9</b>	<b>Version number</b>	1.1			
<b>10</b>	<b>Available on</b>	Every	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Trust Website <input type="checkbox"/> Y <input checked="" type="checkbox"/> N Academy Website <input checked="" type="checkbox"/> Y <input type="checkbox"/> N Staff Portal <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
<b>11</b>	<b>Related documents (if applicable)</b>				
<b>12</b>	<b>Disseminated to</b>	<input type="checkbox"/> Trustees <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Support Staff <input type="checkbox"/> Teaching Staff			
<b>13</b>	<b>Date of implementation (when shared)</b>	January 2024			
<b>14</b>	<b>Date of next formal review</b>	September 2024			
<b>15</b>	<b>Consulted with Recognised Trade Unions</b>	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N			

Date	Version	Action	Summary of changes
16.12.2022	1.0	Policy amendment	Information report removed; this will be maintained at academy level. Only content change to SEND Policy v1.5 approved in July 2021 is an update to SENDCo's details after staff change and addition of new Trustee with responsibility for SEND.
Oct 23	1.1	Change to Trustees for SEND	Change to Trustee – Andy Percival

## Contents

Section	Description	Page
1.	Aims	3
2.	Legislation and guidance	3
3.	Definitions	4
4.	Roles and responsibilities	4
5.	Monitoring arrangements	5
6.	Links with other policies and documents	6

## 1. Aims

Our SEND policy aims to:

- Set out how Evolve will support and make provision for pupils with special educational needs and disabilities (SEND);
- Explain the roles and responsibilities of everyone involved in providing for pupils with SEND.

Evolve Academy provides a continuum of provision from KS2 - KS3 in order to support children with social, emotional & mental health (SEMH) needs. Ethos Academy staff are deployed on an outreach basis in primary and secondary schools throughout Kirklees and Wakefield to support pupils to remain successfully engaged in their mainstream setting.

Graduated and personalised interventions contribute to the positive outcomes for children and young people. Evolve academy is committed to the promotion of inclusive support, raising standards for children with SEMH needs and improving their life chances. Evolve values the abilities and achievements of all its pupils and is committed to providing, for each pupil, the best possible environment and opportunities for learning through classroom-based and personalised interventions.

## 2. Legislation and guidance

This policy is based on the statutory **Special Educational Needs and Disability Code of Practice: 0-25**, and the following legislation:

- **Part 3 of the Children and Families Act 2014**, which sets out schools' responsibilities for pupils with SEND and disabilities;
- **The Special Educational Needs and Disability Regulations 2014**, which set out schools' responsibilities for education, health and care (EHC) plans, SEND coordinators (SENDCOs) and the SEND information report.
- The Equality Act 2010, is a law which protects from discrimination or unfair treatment on the basis of certain characteristics such as disability.

This policy also complies with our funding agreement and articles of association.

## 3. Definitions

A pupil has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for them.

They have a learning difficulty or disability if they have:

- A significantly greater difficulty in learning than the majority of others of the same age; or
- A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools.

Special educational provision is educational or training provision that is additional to, or different from, that made generally for other children or young people of the same age by mainstream schools.

## 4. Roles and responsibilities

The Trustee with responsibility for SEND is Andy Percival.

### 4.1 The SENDCO

- The SENDCOs within the Evolve are:
- Kate Lyell (Executive SENDCO)
- Jane Partington (Deputy SENDCO)

The SENDCOs will:

- Work with the Head Teacher and Link Trustee with responsibility for SEND to determine the strategic development of the SEND policy and provision in the Trust;
- Have day-to-day responsibility for the operation of this SEND policy and the coordination of specific provision made to support individual pupils with SEND, including those who have EHC plans;
- Provide professional guidance to colleagues and work with staff, parents, and other agencies to ensure that pupils with SEND receive appropriate support and high-quality teaching;
- Advise on the graduated approach to providing SEND support;
- Advise on the deployment of the school's delegated budget and other resources to meet pupils' needs effectively;
- Be the point of contact for external agencies, especially the local authority and its support services;
- Liaise with potential next providers of education to ensure pupils and their parents / carers are informed about options and a smooth transition is planned;
- Work with the Head Teacher and Board of Trustees to ensure that each academy meets its responsibilities under the Equality Act 2010 with regard to reasonable adjustments and access arrangements;
- Ensure the academy keeps the records of all pupils with SEND up to date.

### 4.2 The Link Trustee with Responsibility for SEND

The SEND Link Trustee will:

- Help to raise awareness of SEND issues at Board meetings;
- Monitor the quality and effectiveness of SEND and disability provision within the schools and update the Board on this;
- Work with the Head Teachers and SENDCOs to determine the strategic development of the SEND policy and provision in the academies.

### **4.3 The Head Teacher**

The Head Teacher will:

- Work with the SENDCOs and SEND Link Trustee to determine the strategic development of the SEND policy and provision in the schools;
- Have overall responsibility for the provision and progress of learners with SEND and/or a disability within their academy.

### **4.4 Teachers**

Each teacher is responsible for:

- The progress and development of every pupil in their class;
- Working closely with teaching assistants and / specialist staff to plan and assess the impact of support and interventions and how they can be linked to classroom teaching;
- Working with the SENDCO to review each pupil's progress and development and decide on and implement any changes to provision;
- Ensuring they follow this SEND policy.

## **5. Monitoring arrangements**

This policy will be reviewed by the Board of Trustees every year. It will also be updated if any changes to the information are made during the year.

Outcomes are measured through Boxall, Emotional Literacy assessments, academic progress and engagement. Data is shared termly on pupil outcomes to the CEO and Trustees.

## 6. Links with other policies and documents

This policy links to other Evolve Academy policies including:

- Accessibility plan;
- Antibullying;
- Behaviour;
- Equality information and objectives;
- Admissions Policy;
- Safeguarding Policy;
- Supporting pupils with medical conditions.

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SENDCo	Kate Lyell
Trustee with responsibility for SEND	Andy Percival
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Age range	7 -14 (KS2/KS3)