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Company Registration Number: 10745840 (England and Wales)

Evolve Academy

Careers Access Policy

February 2024



Nurturing inclusive learning communities



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|----|---|---|---|-----------------|---|
| 1 | Summary | Careers Access Policy | | | |
| 2 | Responsible person | Nick Boothroyd | | | |
| 3 | Accountable ELT member | Mark Richardson | | | |
| 4 | Applies to | All staff | | | |
| 5 | Trustees and/or individuals who have overseen development of this policy | Careers Lead | | | |
| 6 | Headteachers/Service Heads who were consulted and have given approval (if applicable) | Matthew Long | | | |
| 8 | Ratifying committee(s) and date of final approval | APRC | | | |
| 9 | Version Number | 1.2 | | | |
| 10 | Available on | Every | Y | Trust Website | N |
| | | | | Academy Website | Y |
| | | | | Staff Portal | N |
| 11 | Related documents (if applicable) | Accessibility policy Equality, Diversity and Inclusion policy Curriculum Policy Careers Policy | | | |
| 12 | Disseminated to | All staff | | | |
| 13 | Date of implementation (when shared) | January 2024 | | | |
| 14 | Date of next formal review | January 2025 | | | |
| 15 | Consulted with Recognised Trade Unions | N/A | | | |

| Date | Version | Action | Summary of changes |
|------------|---------|-----------------------|--------------------------------------|
| 18/01/2024 | 1.2 | Review and Amendments | Amendments made of key staff leading |

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Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-9 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- Information related to their option choices, in liaison with their long-term educational provision

Management of provider access requests procedure

A provider wishing to request access should contact Nigel Hall (Deputy Head) or Nick Boothroyd (Careers Leader) on 01924 200752 or via email: nboothroyd@eat.uk.com.

Opportunities for access

A number of events, integrated into the school’s Careers Programme, offer providers an opportunity to come into school to speak to pupils and or their parents / carers:

| Autumn Term | Spring Term | Summer Term |
|---|---|---|
| Career Action Planner introduction intervention sessions (1:1 as pupils start a placement at Evolve Academy) Outside agencies visiting school to give careers advice. Visits to local employers Visits to local colleges Visits and support to secondary schools that students return to. | Career Action Planner introduction intervention sessions (1:1 as pupils start a placement at Evolve Academy) Outside agencies visiting school to give careers advice. Visits to local employers Visits to local colleges Voluntary work on community projects Onsite careers workshops | Career Action Planner introduction intervention sessions (1:1 as pupils start a placement at Evolve Academy) Visits to local employers Visits to local colleges Work experience shadowing staff in employment Visit Key stage 4 provision (transition to Key Stage 4 PRU) |
| Onsite speakers from local independent companies | Onsite speakers from local independent companies | Onsite speakers from local independent companies |

Please speak to Nick Boothroyd (Careers Leaders) to identify the most suitable opportunity for you.

Premises and facilities

The school will make classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or another appropriate member of staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school. The school will ensure that all students have access to provider prospectuses and other relevant information.