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Company Registration Number: 10745840 (England and Wales)

Evolve Academy

# Careers Access Policy

February 2022



Nurturing inclusive learning communities



<b>1</b>	<b>Summary</b>	Careers Access Policy			
<b>2</b>	<b>Responsible person</b>	Nigel Hall			
<b>3</b>	<b>Accountable ELT member</b>	Jayne Foster			
<b>4</b>	<b>Applies to</b>	All staff			
<b>5</b>	<b>Trustees and/or individuals who have overseen development of this policy</b>	Learning and Achievement Committee 10 February 2022			
<b>6</b>	<b>Headteachers/Service Heads who were consulted and have given approval (if applicable)</b>	David Kiss			
<b>8</b>	<b>Ratifying committee(s) and date of final approval</b>	Learning and Achievement Committee 10 February 2022			
<b>9</b>	<b>Version Number</b>	1.1			
<b>10</b>	<b>Available on</b>	Every	Y	Trust Website	N
				Academy Website	Y
				Staff Portal	N
<b>11</b>	<b>Related documents (if applicable)</b>	Accessibility policy Equality, Diversity and Inclusion policy Curriculum Policy			
<b>12</b>	<b>Disseminated to</b>	All staff			
<b>13</b>	<b>Date of implementation (when shared)</b>	11th March 2022			
<b>14</b>	<b>Date of next formal review</b>	February 2023			
<b>15</b>	<b>Consulted with Recognised Trade Unions</b>	N			

Date	Version	Action	Summary of changes
10/02/2022	1.1	New policy for Evolve Academy	

## Evolve Academy: Provider Access Policy

### Introduction

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 7-9 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- Information related to their option choices, in liaison with their long-term educational provision

### Management of provider access requests procedure

A provider wishing to request access should contact Nigel Hall (Deputy Head) or Juliet Okonedo (Careers Leader) on 01924 200752 or via email: [nhall@eat.uk.com](mailto:nhall@eat.uk.com) or [jokonedo@eat.uk.com](mailto:jokonedo@eat.uk.com)

### Opportunities for access

A number of events, integrated into the school’s Careers Programme, offer providers an opportunity to come into school to speak to pupils and or their parents / carers:

Autumn Term	Spring Term	Summer Term
Career Action Planner introduction intervention sessions (1:1 as pupils start a placement at Evolve Academy) Visits to local employers Visits to local colleges Visits and support to secondary schools that students return to	Career Action Planner introduction intervention sessions (1:1 as pupils start a placement at Evolve Academy) Visits to local employers Visits to local colleges Voluntary work on community projects Onsite careers workshops	Career Action Planner introduction intervention sessions (1:1 as pupils start a placement at Evolve Academy) Visits to local employers Visits to local colleges Work experience shadowing staff in employment Visit Key stage 4 provision (transition to Key Stage 4 PRU)

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	Onsite speakers from local independent companies	
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Please speak to Juliet Okonedo (Careers Leaders) to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or another appropriate member of staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school. The school will ensure that all students have access to provider prospectuses and other relevant information.

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